

Holme East Waver Parish Council

Minutes of the Meeting of the Parish Council Held in the Parish Hall, Newton Arlosh on Thursday 11th January 2020 at 7.30pm.

Present: Chairman V Hodgson
Councillors: Graham, Roper and Stockdale.
Borough Councillor: Absent
County Councillor: Absent
Public attendance: None
Clerk: M Abbs

1.1 Apologies for absence and declarations of interest.

The clerk had received apologies for absence from Borough Cllr Johnson and Cllr Bell whose medical reason was accepted as a fair reason for absence.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No dispensation requests were made.

An on-going dispensation is in force with regard to the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Cllr Hodgson confirmed his previously declared interest in item 8.4.1

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on Thursday 14th November 2019 – **approved and signed.**

3 Report on action taken...

3.1 ...by members of the Council

No matters were reported.

3.2 ...by the clerk

No matters were reported at this point.

3.3 **Public participation.** (At the chairman's discretion)

None

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4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Allerdale BC/CALC – Discussion of letters/e-mails concerning Precept/Concurrent Grant and possible action. (see item 6.1.2)

The clerk gave details of a letter he had received from Allerdale BC which it was **agreed** required no action or subsequent amendment to the Precept which was set at the November meeting. The clerk confirmed that he had sent off the Precept request to Allerdale and had evidence of its safe arrival. – **noted**.

4.2 Royal British Legion receipt and thanks for donation.

This was **noted**.

4.3 Newton Arlosh Brownies - Letter of thanks for the grant support.

This was **noted**.

4.4 CALC – Buckingham Palace Garden Party Nomination Form.

The clerk provided details of the correspondence which was **noted without action**.

5 New business

5.1 Playground – report on developments since last meeting and current situation. Playground repair - possible decision on any required action. Approval of drainage specification. Report from clerk on planned meeting with Allerdale.

Cllrs confirmed that there were no urgent matters concerning the equipment which needed to be addressed.

Cllr Graham confirm that he still intended to cut the playground hedges when it was possible to do so.

Cllr Hodgson provided copies of a proposed specification for the proposed drainage work. This was examined and discussed.

Cllrs authorised a minor amendment and then **approved** the specification. Approval was then given for tenders to be sought from four contractors. The clerk would inform Mr A Seekings at his forthcoming meeting with him at Allerdale BC.

5.2 Grass cutting – review of tenders and appointment of a contractor for the 2020 season.

The submitted tenders for the 2020 season were examined and discussed.

The tender from S. Nicholson was unanimously **accepted**. The clerk was instructed to write accordingly to the contractors.

5.3 Asset register and Risk Assessments.

The clerk advised that he had reviewed the Council's systems and documentation covering Control and Governance and believed that the assessment of risks faced by the Council were being adequately covered by the Internal Controls and Insurance cover. After discussion and consideration of the existing risk assessment it was **agreed** that the existing arrangements were fit for purpose and **approved**. The Asset register was also **confirmed** unchanged.

5.4 Audit arrangements for 2019/20.

The clerk confirmed that there were, at this point, no major changes to the Audit arrangements and requirements. He would be contacting the internal auditor shortly to arrange a date for the audit. – **noted**.

5.5 Footway Lighting - Current situation concerning proposed transfer of responsibility for street lighting.

The clerk provided details of the letter received from Allerdale BC confirming their wish to transfer to Parish Councils the energy costs of lights within their Parish from April 2021'. Further details and costings would be forthcoming in due course. – **noted without action**.

5.6 CALC – S.137 Limit of 8.32 per elector for 2020/21

The clerk informed Cllrs of the change and explained the resulting impact. – **noted**.

6 Finance

6.1 Information

6.1.1 To approve accounts to 30th November and possibly 31st December 2019 (available at the meeting)

The accounts were examined and **approved**.

6.1.2 **Budget** for 2020/21: **see prepared sheet**

& therefore **precept request to Allerdale BC for 2020/21**

See item 4.1. Cllrs **agreed** that no further action was necessary.

6.2 To approve the following payments

6.2.1- Clerk: salary **£333.67 – approved**.

6.2.2 – Clerk: expenses: phone and broadband £25.48, postage etc. £10.23, mileage 16 miles at 36p /mile £5.76

SLCC Contribution £38.25, Software contribution £19.50 Total **£99.22 – approved**.

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7 Highways

7.1 Highways steward

CLRs discussed the poor condition of the road near Wedholme House farm and also near Raby Grange. CLR Hodgson said he would report these.

CLRs Roper and Graham expressed concern about a tree which had taken root in the riverbed near the New Bridge at Ellercar. This was causing a blockage and potential flooding. The matter had been reported to the Environment Agency at Abbeytown without action to date. The clerk said he would report this again to the EA.

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

8.1.1 – 2/2018/0322 Outline application for the erection of 5 dwellings including access and layout, Dovedale, Newton Arlosh (Mr S Parry). – **noted**.

8.2 Applications decided by Allerdale BC / Cumbria CC.

8.2.1 – Retrospective planning application for 2 no. replacement pipebridges as part of the Raby Cote pipeline scheme, near Wigton – permission granted. - **noted**.

8.3 Applications dealt with under standing order.

8.3.1 - FUL/2019/0264 Demolition of existing barn and replacement with steel portal frame building to house livestock, High House, Kirkbride. (Messrs GR and R Pinguey)

The clerk confirmed that there had been no objections – **noted**.

8.4 Applications to be considered at this meeting.

CLR Hodgson left the meeting and CLR Stockdale took the chair.

8.4.1 – FUL/2019/0296 – Demolition of existing dwelling and replacement with new dwelling, Newton Holme Kirkbride (Mr Vaughan Hodgson J G & D E Hodgson)

CLRs discussed the plans, which had been circulated prior to the meeting, and raised **no objections**. The clerk said he would inform the Authority.

CLR Hodgson re-joined the meeting and re-took the chair.

9.1 Documents received for comment.

9.1.1 Allerdale BC – budget consultation 2020/21. – **noted without action**.

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circular for December and Allerdale ALC Annual Meeting Minutes. - **noted**.

10.1 Any information brought by members of the Council

CLR Stockdale reported that there had been some recent flooding of ground at 'Acre Bottom.

10.2 Any information brought by Borough Councillor.

Absent.

10.3 Any information brought by County Councillor.

Absent.

10.4 Any information from the clerk.

The clerk informed CLRs that Anne Howe had submitted a letter of resignation, which had been accepted by the Chairman, and that he would inform Allerdale BC and commence the required co-option process to replace her.

10.5 Police report

The clerk informed CLRs that the Police were going to produce a new form of newsletter but the first edition had not yet been received.

11 Meeting dates.

11.1 Date of next meeting **Thursday 12th March 2020 at 7. 30p.m in Newton Arlosh Village Hall**

11.2 Future date: **Thursday 14th May 2020 at 7.00p.m. in Newton Arlosh Village Hall**

The dates were noted and the Chairman closed the meeting at 9.17p.m.