

## **Holme East Waver Parish Council**

**DRAFT Minutes of the Meeting of the Parish Council held in the Parish Hall, Newton Arlosh at 7-30 p.m. on Tuesday 25<sup>th</sup> March 2025.**

**Present: Hodgson (Chair)**

**Councillors: Graham, Hopkinson, and Stockdale.**

**Cumberland Cllr Markley**

**Public attendance: None.**

**Clerk: M Abbs**

**1.1 Apologies** for absence and declarations of interest.

### **REQUESTS FOR DISPENSATIONS**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No requests were made.

### **DECLARATIONS OF INTEREST**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations were made.

## **2 Minutes**

**2.1 To approve** the draft minutes of the meeting of the Parish Council held on 9<sup>th</sup> January 2025. **-approved and signed.**

## **3 Report on action taken...**

3.1 ...by members of the Council

No action was reported at this point.

3.2 ...by the clerk

No action was reported at this point.

3.3 **Public participation.** (At the chairman's discretion)

Cumberland Cllr Markley advised that there was an internal meeting at Cumberland Council shortly to discuss the recently received audit report.

He confirmed that Council Tax would rise by 4.99% for the forthcoming year. He said that there would be an improved amount of money available for pothole repairs. In response to a question he confirmed that 'tarring and shillying' of road surfaces had stopped, but he did not know the reason.

A number of traditional traffic signs were being restored to an impressively high standard.

He mentioned the use of experimental matting that had been installed in the nearby area to try to restore eroding saltmarsh.

## **4 Correspondence**

To review correspondence received and take any appropriate action.

4.1 Defibrillators – Correspondence from the Community Committee.

Mr Hopkinson had written to the clerk to confirm that both the phone box and two defibrillators were owned by the Community Heartbeat Trust and that the community had a 'Managed Service Agreement' with them.

Cllrs **confirmed** that the Council would consider a grant request from the Community Committee to provide funds for ongoing maintenance costs. The clerk would write accordingly.

4.2 Cumbria Constabulary – Neighbourhood Policing Pledge.

Following discussion **no representative was appointed**. The clerk commented that he may be able to attend some online meetings and would report to Cllrs if he did. – **noted**.

4.3 HMRC – PAYE late submission penalty letter.

The clerk advised the Cllrs of the situation and his subsequent discussions with the accountant responsible.

Cllrs and the clerk trust that the situation has now been resolved and no more would be heard on the matter.

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4.4 Information concerning new legislation (s40A Equality Act 2010) on Sexual Harassment.

Information and a draft policy was given to the Cllrs by the clerk, which, following discussion, was **approved and adopted**.

### 5 New business

5.1 Playground – current situation following receipt of the Inspection Report. Possible decision on any required action including repairs. Grasscutting contractor contract acceptance confirmation.

Approval of Inspection invoice – see item 6.2.4.

The Inspection report had been sent to the Cllrs by email and a hard copy would be circulated. Cllrs **agreed** that there were no major items requiring attention. Cllr Stockdale reported some railings required attention and Cllr Hodgson said he would investigate this along with some other minor matters. The playpark was being inspected by Cllrs and any problems reported to the clerk.

The grasscutter had informed the clerk that he would commence cutting very soon. – **noted**.

5.2 Audit arrangements for 2024/25.

The clerk had been in contact with the Internal Auditor and a meeting date to hand over the books had been arranged. – **noted**.

5.3 Parish Plan – discussion of ongoing items such as information panel and SID installation.

Possible decisions and approval of quotations.

The clerk updated Cllrs on a meeting he had had with the designer of the Information Panel. The designer had subsequently sent an updated quotation which was approved by Cllrs along with any expenditure required to obtain planning permission. The clerk would now seek a mock-up of the panel from the designer to assist with the planning permission. The exact location of the panel near the church was **agreed** again.

Cllrs examined options for the Speed Indicator device and **agreed** the model to be purchased. The revised location had recently been agreed at a site meeting with two officers from Cumberland Council. The clerk would now take this forward and keep Cllrs informed of developments.

5.4 Update on the website.

The clerk had encountered difficulties uploading documents to the website and had received assistance in doing this, and advice, from the website designer. The clerk hoped there would be no further issues.

Domain renewal – paid by clerk £14.39. – this was **noted**.

5.5 Dog fouling.

A parishioner had contacted the clerk about this problem. Following discussion Cllrs felt that parishioners needed to be aware that they were able to report incidents themselves directly to the authority.

5.6 Concern raised about stones outside properties causing damage to vehicles.

This issue had recently been raised with the clerk by a parishioner. Following discussion, Cllrs felt that concerns should be reported directly to Cumberland Council who were able to check on the ownership of the land. The Parish Clerk had no powers or responsibility in this matter.

5.7 Saltcotes dogs – current situation.

There had been no further developments but the clerk was instructed to keep the matter on future agendas.

### 6 Finance

#### 6.1 Information

6.1.1 To approve accounts to 31<sup>st</sup> January and 28<sup>th</sup> February 2025 (available at the meeting). – **examined and approved**.

6.2 To **approve** the following payments.

6.2.1 Clerk: salary **£428.61 - approved**.

6.2.2 Clerk: expenses: phone and broadband £55.02, postage etc £2.75. Mileage 16 miles at 45p /mile £7.20

Domain renewal (see item 5.4) £14.39 Total **£79.36 – approved**.

6.2.3 Information Commissioner – data protection registration fee. **£40.00 - approved**.

6.2.4 Cumberland Council - Playpark Inspection (VAT £12.00) **£72.00 – approved**.

Paid by clerk re-imbursement required.

6.2.5 Newton Arlosh Parish Hall – hall hire **£125.00 – approved**.

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### **7 Highways**

#### **7.1 Highways steward**

There was discussion and some reporting of pothole repairs that had been carried out. No major new issues were raised requiring action. Cllr Hodgson encouraged Cllrs and parishioners to keep reporting problems they encountered.

#### **7.2 Clerk update on speed warning sign request – see item 5.3.**

7.3 Entegro: proposal 4 New poles at Angerton Cottage, Kirkbride, CA7 5HX.

The clerk reminded Cllrs of details of the proposal, on the boundary of the parish, which was **noted**.

### **8 Planning.**

#### **8.1 Applications on which Cumberland Council decision is awaited.**

None – **noted**.

#### **8.2 Applications decided by Cumberland Council.**

None – **noted**.

#### **8.3 Applications dealt with under standing order.**

8.3.1 - FUL/2025/0012 Proposal to erect a portal framed roof over the existing livestock handling area to provide dry working area.

Raby Cote, Kirkbride, Wigton, CA7 5HJ (Messrs Steel)

The clerk reported that there had been **no objections** and that the Authority had been informed.

#### **8.4 Applications to be considered at this meeting.**

8.4.1 HOU/2025/0040 Installation of external wall insulation and associated energy efficiency works as part of a wider retrofit project, 5 The Acre, Newton Arlosh (Gemma Jackson Home group)

Following discussion there were **no objections** and the clerk was instructed to inform the Authority.

#### **9.1 Documents received for comment.**

None – **noted**.

#### **9.2 Documents received for information (available on request to clerk)**

9.2.1 CALC Circular.

This was **noted**.

#### **10.1 Any information brought by members of the Council.**

Cllr Stockdale raised the poor condition of a planter which was located on the village boundary.

The clerk was instructed to include this on the May agenda.

#### **10.2 Any information brought by Cumberland Councillor.**

His report was given earlier.

#### **10.3 Any information from the clerk.**

No additional information was given.

#### **10.4 Police report**

No information had been received.

### **11 Meeting dates.**

**11.1** Date of next meeting **Thursday 15<sup>th</sup> May 2025 after the Annual Parish Meeting in Newton Arlosh Village Hall**

**11.2** Future date: **Thursday 10<sup>th</sup> July 2025 at 7.30p.m. in Newton Arlosh Village Hall**

**The dates were noted and the Chair closed the meeting at 9.25p.m.**