

Holme East Waver Parish Council

DRAFT Minutes of the Meeting of the Parish Council held in the Parish Hall, Newton Arlosh on Thursday 4th September 2025 at 7.30p.m.

Present: V Hodgson (Chair)

Councillors: Graham, Hopkinson and Stockdale.

Cumberland Councillors: Absent

Public attendance: None.

Clerk: M Abbs

1.1 Apologies for absence and declarations of interest.

Cumberland Cllr Markley had sent his apologies.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on 10th July 2025 – **approved and signed.**

3 Report on action taken...

3.1 ...by members of the Council

No matters were reported at this point

3.2 ...by the clerk

Some actions were reported later in the agenda.

3.3 **Public participation.** (at the chairman's discretion)

None

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Parish Plan: update the information panel and Speed Indicator Device.

Review and consideration of other listed items.

Cllrs were aware, and disappointed, to have been informed that the installation date for the Speed Indicator Device had been put back.

The final wording for the Information Panel had been finalised and production had been authorised.

An invoice from the designer for £2472 (£412 VAT) was **approved** as the contractor had requested payment at that point.

4.2 PAYE update. Current position and discussion of appointment of Agent.

The clerk updated Cllrs on developments since the last meeting.

Following the receipt of more letters from HMRC Mrs Lynne

Gauntlett assisted the Council to rectify the situation. HMRC had

subsequently confirmed that appeals to the penalties had been

successful, and the penalties rescinded. Mrs Gauntlett had updated all outstanding submissions.

Cllrs then **agreed** to appoint Mrs P Hinks to handle its PAYE business on behalf of the Council. The clerk would inform AJD Accountants of this decision.

4.3 Pension Regulator – confirmation of submission of re-declaration of compliance.

The clerk confirmed that the required declaration had been made. – **noted.**

Holme East Waver Parish Council

4.4 Fasthosts – notification of price increase for domain.

Correspondence had been received indicating that the annual fee in future would be £12.83 annually. - **noted.**

4.5 Anonymous letter from resident concerning 'Nuisance Dogs'.

Cllrs discussed the letter, and it was **agreed** that the letter would be forwarded to the dog owner in the village.

Cllr Graham commented that the long running nuisance dog situation at Saltcoats had been resolved following action by the RSPCA. - **noted.**

4.6 Donation from money raised at local 'Hoedown.'

The Council had received an offer from Mr and Mrs Carruthers to donate half of the proceeds, £677, to Holme East Waver Parish Council. Cllrs were most grateful for this gesture, and the clerk would record their thanks to the donor.

5 New business

5.1 Playground – report on developments since last meeting and current situation.

There were no major items requiring immediate attention arising from the weekly inspections.

A new latch would be fitted to a gate and the tyre swing may require a cable tie. – **noted.**

5.2 Grass cutting situation.

As this was the first season of work for the new contractor Cllrs **agreed** to consider the specification and tender process at its November meeting.

5.3 Vacancy - Consideration of any received application(s) to join the Council.

No applications or expressions of interest had been received. - **noted.**

6 Finance

6.1 Information

6.1.1 **To approve accounts** to July 2025 and 31st August 2025 (available at meeting).

The July accounts were **approved** but the August bank statement had not arrived at that point. -**noted.**

6.1.2 **To note** receipt of the VAT repayment **£159.75 -noted.**

6.2 To approve the following payments.

6.2.1- Clerk: salary (August September) **£428.61 – approved.**

6.2.2 – Clerk: expenses: phone and broadband £55.02, postage etc. £8.39, mileage 32 miles at 45p /mile £14.40 Total **£77.81 – approved.**

6.2.3 Kirkbride PC – repayment for printer purchase **£102.73 – approved.**

6.2.4 Green Team - **grass cutting £145.60 and £156.00 – approved.**

Additional invoices may be brought to the meeting.

The second payment reflected a higher VAT rate the contractor was now paying.

6.2.5 Arwel - paye services.

Notification of any invoice received.

No invoice had been received.

6.2.6 P L Gauntlett – PAYE work on behalf of the Council **£60.00 – approved.**

7 Highways

Local issues needing to be raised.

Saltcoats signage.

Cllrs discussed and **agreed** the additional signage that had been requested, and the clerk would now submit the request to the Authority.

Holme East Waver Parish Council

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

None - **noted**.

8.2 Applications decided by Allerdale BC.

8.2.1 HRN/2025/0001 The removal of 530m of hedgerow

Location: Newton Holme, Kirkbride (Mr V Hodgson)

Permission granted.

8.2.2 FUL/2025/0093 Proposed roof over existing livestock gathering area

Location: Solway View, Newton Arlosh, Wigton, (Mr Ken Foster)

Permission granted.

The above were **noted**.

8.3 Applications dealt with under standing order.

None – **noted**.

8.4 Applications to be considered at this meeting.

8.4.1 FUL/2025/0086 Change of use from barn to domestic living accommodation, Orchard House, Newton Arlosh, (C. Hyde)

Following discussion Cllrs had **no objections** – the clerk would inform the Authority.

8.4.2 HRN/2025/0002 Removal of 208m of hedge, Trees Farm, Newton Arlosh (Stephen Little)

Following discussion Cllrs had **no objections** – the clerk would inform the Authority.

9.1 Documents received for comment.

None -**noted**.

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars. – **noted**.

10.1 Any information brought by members of the Council. – none.

10.2 Any information brought by Cumberland Councillor - absent

10.3 Any information from the clerk too late for the agenda.

The clerk informed Cllrs that he just received new information/regulations concerning digital compliance which he would examine and advise further at the next meeting.

New pay scales for clerks had been received, and the clerk would advise further at the next meeting, following the transfer of the PAYE arrangements.

10.4 Police report -none

11 Meeting dates.

11.1 Date of next meeting.

11.1 - 13th November 2025 at 7.30 p.m. in Newton Arlosh Village Hall.

Date to be discussed.

A new date of 30th October 2025 was agreed.

11.2 Future date: 8th January 2026 at 7.30p.m. in Newton Arlosh Village Hall.

The dates were noted and the Chair closed the meeting at 8.45p.m.