

# Holme East Waver Parish Council

7th May 2026

Dear Member,

Your attendance is required at the Annual Meeting of the Parish Council to be held on Thursday 14th May 2026 following the Annual Parish Meeting in the Parish Hall, Newton Arlosh.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

\_\_\_\_\_ (Clerk to the Council)

**1.1 To elect chairman**, who will then sign the form of acceptance of office.

**1.2 Apologies for absence and declarations of interest.**

## REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

## DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Cllr Hopkinson had previously declared an interest in items 8.2.1 and 8.3.1

**1.3 To elect vice chairman**

**1.4 To consider re-adoption or amendment of standing orders.**

**1.5 To appoint** one member as Highways contact.

## 2 Minutes

**2.1 To approve** the draft minutes of the meeting of the Parish Council held on Thursday 19<sup>th</sup> March 2026

## 3 Report on action taken...

3.1 ...by members of the Council

3.2 ...by the clerk

3.3 **Public participation.** (At the chairman's discretion)

## 4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Village Heat Share – Call for sites.

4.2 Wedholme Flow – Possible de-registration of Common Land.

## 5 New business

5.1 Playground – report on developments since last meeting.

Update on repairs. Further consideration of the Playground Inspection Report.

5.2 To consider the re-appointment of Mrs P. Hinks to handle PAYE for the Council.

5.3 To consider the re-appointment of PL Gauntlett to handle the Internal Audit for the Council.

5.4 Vacancy on the Council.

5.5 Website - report and update.

An update from the clerk on recent developments Possible approval of invoice.

5.6 Village planters.

5.7 Possible consideration and adoption of available policies by the Council.

## Holme East Waver Parish Council

### 6 Finance

#### 6.1 Information

6.1.1 **To note** report of internal auditor.

6.1.2 **To consider approve and sign** annual return: governance statement.

6.1.3 **To approve accounts** 31<sup>st</sup> March 2026.

print-out of Receipts & payments book; 3-year comparative summary;

bank reconciliation & explanation of variance;

bank statements to 31<sup>st</sup> March 2026

6.1.4 **To consider approve and sign** annual return: accounting statements.

6.1.5 **To consider approve and sign** the Certificate of Exemption from the Limited Assurance Review.

6.1.6 **To approve** accounts to 30<sup>th</sup> April 2026 (available at meeting).

6.1.7 **To note** Information Commissioner: confirmation of registration renewal to 6/4/27.

6.1.8 **To note** VAT return situation - amount to reclaim **£1259.20**

6.1.9 **To note** Cumberland Council: precept payment **£8800.00**

**6.2 To approve** the following payments.

6.2.1 Clerk: salary **£442.56**

6.2.2 Clerk: expenses: playground inspection re-imburement £74.40 phone and broadband £55.02, postage etc £2.87, mileage 42 miles at 45p /mile £18.90 Total **£151.19**

6.2.3 CALC: subscription renewal 2026/27 – **£192.45**

6.2.4 Clear Insurance Management Ltd insurance renewal – **£596.63**

6.2.5 P L Gauntlett: internal audit fee **£60.00**

6.2.6 Information Commissioner: by direct debit and confirmation of renewal of registration **£47.00**

6.2.7 Green Team Garden Services grass cutting (VAT £42.00) **£252.00**

6.2.8 Cumberland Council – playground inspection report (VAT £12.40) **£74.40**

See also item 6.2.2

### 7 Highways

7.1 Highways steward

### 8 Planning.

**8.1 Applications on which Cumberland Council decision is awaited.**

None

**8.2 Applications decided by Cumberland Council.**

8.2.1 HOU/2026/0028 Applicant: Mr David Hopkinson, Proposal: Erection of outbuilding, Location: The Old Vicarage, Newton Arlosh. Amended plan outline – permission granted.

**8.3 Applications dealt with under standing order.**

8.3.1 HOU/2026/0028 Applicant: Mr David Hopkinson, Proposal: Erection of outbuilding, Location: The Old Vicarage, Newton Arlosh. Amended plan outline

**8.4 Applications to be considered at this meeting.**

None

**9.1 Documents received for comment.**

None.

**9.2 Documents received for information** (available on request to clerk)

9.2.1 CALC Circulars.

## **Holme East Waver Parish Council**

**10.1 Any information** brought by members of the Council.

**10.2 Any information** brought by the Cumberland Councillor.

**10.3 Any information** from the clerk.

**10.4 Police** report

### **11 Meeting dates. (Provisional on item 1.4)**

**11.1** Date of next meeting Parish Council Meeting is **Thursday July 9th 2026 at 7.30p.m in Newton Arlosh Village Hall**

**11.2 Future date: Thursday 10<sup>th</sup> September 2026 at 7.30p.m. in Newton Arlosh Village Hall**